



Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.

NEWBERG PUBLIC LIBRARY ADVISORY BOARD MINUTES

Thursday, September 17, 2026, 6 P.M.

In Person: Newberg Public Library, 503 E Hancock Street

Online: <https://us06web.zoom.us/j/89536547180>

ID 895 3654 7180

1. CALL MEETING TO ORDER at 5:59 p.m.
2. BOARD MEMBERS IN ATTENDANCE: Amanda Houston, Chair; Julia Kightly, Vice Chair; Sharee Adkins, Jessica Hopkins-Hubbard, Leslie Smestad
Library Director: Korie Jones Buerkle (EX-OFFICIO)
3. ACCEPT CONSENT CALENDAR: **Sharee motioned, Julia seconded, motion approved**
 - a. Accept June and July 2026 Library Advisory Board Meeting Minutes.
 - b. Accept June, July, August Library Use Reports.
4. PUBLIC COMMENTS: No public comments
5. BOARD COMMENTS: No comments
6. REPORTS
 - a. Library Foundation report (Korie Buerkle)
 1. Fundraisers coming up: Newberg Cookbook for sale soon and Story Slam registration open: <https://www.libraryfoundationofnewberg.org/story-slam>
 - b. Library Director's report (Korie Buerkle)
 2. Library Director's Report
 - The Summer Reading Program had another successful year with a total participation (babies thru adults) of 2,264 people.
 - There were 3,801 mascot finds out at Newberg downtown businesses, and inside the library, a Summer program over 20 years old encouraging families to visit local shops.
 - This summer 34 Teen Service Club members showed up to staff the Summer Reading registration table during our busiest times, and they were fantastic! Kids these days are amazing.
 - c. Library Friends report (Korie Buerkle)
 3. Donation from Newberg Area Historical Society to be used for digitization project

7. UNFINISHED BUSINESS

a. Final approval of Internet Policy: **Sharee motioned, Leslie seconded, motioned approved**

b. Strategic Plan Community Survey: Reviewed by Korie and by board

c. Strategic Plan 2027-2032 objectives

1. Board members agreed to split into groups of no more than 2 people (plus Korie) to tackle sections of the Strategic plan: Community: Amanda, Jessica; Enrichment: Jessica, Julia; Stewardship: Lelie, Sharee
2. Notes from discussion: Perhaps talk about “stewardship” as overarching theme of Strategic Plan? Change “Stewardship” priority to “Facility & User Experience”? Group will make recommendation to board.

8. NEW BUSINESS

a. Library Board Candidate Interviews discussion

1. Open/Expiring Positions: Student Commissioner, Julia, Amanda

2. Questions for interviews

a. Jessi will work on a rubric for the questions and send them to the board to add to interview questions.

b. **Motion to accept questions with changes as noted for written general board questions. Motioned by Sharee, seconded by Amanda, motion approved.**

c. **Motion to approve Julia and Amanda reviewed written questions to send out to perspective board members should there be an overwhelming number of applicants. Amanda motioned, Leslie seconded, motion approved.**

d. **Motion to approve Student in-person questions as changed. Leslie motioned, Julia seconded, motioned approved.**

9. ACTION ITEMS:

a. Jessi will work on rubric for board interview questions for regular member and student

b. Korie will email Strategic Plan groups to set up meeting dates

c. Korie will create a flyer for Student position to place in the Teen area and send to schools.

d. Korie will let City Recorder know board is interested in changes to how interview process at the next update to city policy.

10. NEXT MEETING/STEPS

Thursday, October 15, 2026, 6:00 p.m.

Thursday, November 19, 2026, 6:00 p.m.

Thursday, December 17, 2026, 6:00 p.m.

11. ADJOURNMENT at 7:13 p.m.

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the City Recorder's office of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact the Library Director at (503) 554 7734. For TTY services please dial 711. If you would like to attend this meeting online please contact the Library Director 48 hours ahead of time.